



# Group Lead Volunteer

Information for anyone considering  
the role of Group Lead Volunteer at  
9<sup>th</sup> North Leeds Scout Group  
Oakwood, Leeds LS8 2QA

[scouts.org.uk/join](https://scouts.org.uk/join)  
#SkillsForLife



# About Scouting

Everyone is welcome in Scouting - all genders, ages, ethnicities, beliefs and backgrounds. We are the UK's biggest youth organisation, changing lives by offering 4 to 25-year-olds, fun and challenging activities, unique experiences, everyday adventure and the chance to help others so that we make a positive impact in our communities.

Scouting helps children and young adults reach their full potential. Our members gain valuable skills for life including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness and commitment. We help young people to get jobs, save lives and even change the world.



## What do Scouts do?

Scouts take part in a wide range of activities as diverse as kayaking, abseiling, expeditions overseas, photography, climbing and zorbing. As a Scout you can learn survival skills, first aid, computer programming or even how to fly a plane. There's something for everyone. It's a great way to have fun, make friends, get outdoors, express your creativity, and experience the wider world.

## What do volunteers do?

This everyday adventure is only possible thanks to our team of adult volunteers, who support Scouts in a wide range of roles from working directly with young people, to helping manage a local community-based Group, to being a charity Trustee. We help volunteers get the most out of their experiences at Scouts by providing opportunities for adventure, training, fun and friendship.

Our award-winning training scheme for volunteers means that adults get as much from Scouts as young people. Our approach focuses on what you want to get out of volunteering with Scouts, while respecting how much time you can offer. Over 90% of Scout volunteers say that their skills and experiences have been useful in their work or personal life.

## Key facts and figures

The Scout Association is a UK charity founded in 1907.

We are the largest mixed-gender youth movement in the UK. At our January 2024 Census we had a membership of over 452,000 young people, more than 83,000 adult leaders and more than 19,000 Young Leaders.

Scouting is widely recognised and is one of the most trusted charities in the UK, giving it a significant level of influence and responsibility. Scouting's greatest strength lies in its grass roots. It is locally that Scouting is best able to identify and work directly with young people most in need.

We believe that through the everyday adventure of Scouting, young people and adult volunteers regularly experience new challenges that enrich and change their lives.

Scouting activity is delivered through 7,000-plus community-based Scout Groups nationwide. The current focus for Group Trustee Boards throughout Scouting in the UK is delivering our strategic plan.

# Scouting fundamentals

## Strategic Plan

**By 2025 we will have prepared more young people with skills for life, supported by amazing leaders delivering an inspiring programme. We will be growing, more inclusive, shaped by young people and making a bigger impact in our communities.**

Our latest strategic plan for Scouting across the UK is currently nearing completion. It will secure and build on the success of the current plan to 2025. Team UK (the team of commissioners that leads Scouting across the UK) plays a key part in leading the delivery of this strategy. More details of the work towards our new plan are available online.



# Our mission

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.



# Our values

As Scouts, we are guided by:

**Integrity**

**Respect**

**Care**

**Belief**

**Co-operation**

Further information on our fundamentals, including details of our values, are provided on our website

<https://www.scouts.org.uk/>

# Our key policies

In common with all members in Scouting, Group Lead Volunteers are required to promote and follow our key policies which include:

**Development Policy**

**Equal Opportunities**

**Privacy and Data Protection**

**Religion**

**Safety**

**Safeguarding**

**Vetting**

**Youth Member Anti-Bullying Policy**

[These policies are fully explained on our website](#)

# 9<sup>th</sup> North Leeds Scout Group

Is supported by the [North Leeds Scout District](#) within the [Central Yorkshire Scout County](#)

Our Sections meet at Oakwood Church Hall, Springwood Road, Leeds LS8 2LD. Our Scout Group offers three Sections:

- **One Colony of 16 Beaver Scouts (6 to 8-year-olds). Mondays 18.30 to 19.45.**
- **One Pack of 20 Cub Scouts (8 to 10½-year-olds). Wednesdays 18.30 to 19.45.**
- **One Troop of 20 Scouts (10½ to 14-year-olds). Wednesdays 20.00 to 21.15.**
- **10 Adult Volunteers (18+ year olds)**

# Group Lead Volunteer vacancy

## This is a management role.

We need someone who can provide leadership, motivation and guidance to all our adult volunteers.

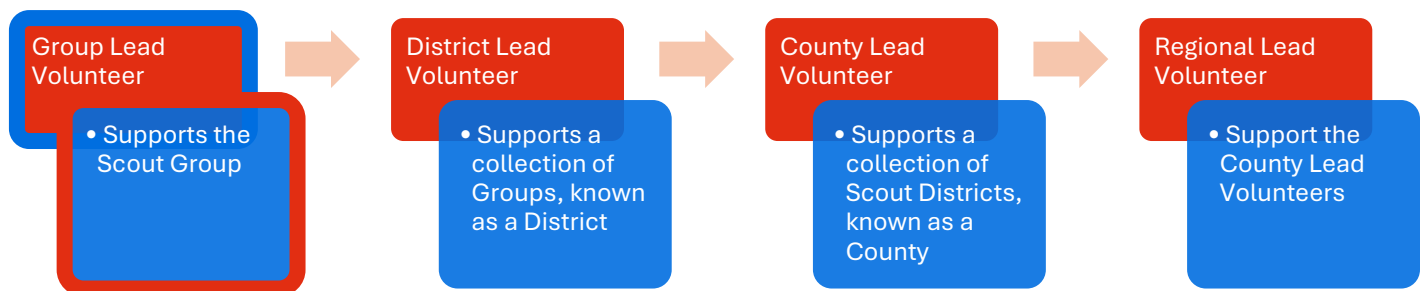
A large part of this role involves managing and supporting adult volunteers, including those working directly with young people.

For any adult volunteer in scouting, their manager will be a regular port of call for support.

Everyone is welcome in Scouting - all genders, ages, ethnicities, beliefs and backgrounds. You will be required to undergo a [Disclosure and Barring Service \(DBS\) check](#).

You don't need any prior experience of Scouting to apply for this role. We will make sure you're fully trained and supported.

## The management structure of Scouting



Group Lead Volunteers also ensure that support is available at every level, so that all volunteers feel valued, motivated, inspired and focused on providing first-class Scouting for young people. The most successful Group Lead Volunteers recognise the importance of valuing the hard work of volunteers, seek to ensure that they feel happy and supported week after week, and that they are thanked for what they do.

The Group Lead Volunteer helps others see the bigger Scouting picture through their leadership and is automatically a member of the Group Trustee Board which provides governance and direction for the Group.

Everyone in management roles within Scouting is encouraged to adopt an approach that combines the skills of both leadership and management.

## Core Skill Areas

Scouting has identified six core skill areas that makes a good Scouting manager and leader:



### 1. Providing direction

A good Group Lead Volunteer will create a vision for Scouting in their Group and provide clear leadership to implement that vision.

### 2. Working with people

It is vital that a Group Lead Volunteer can create team spirit among the volunteers they work with, and can form effective working relationships based on trust and the fundamental principles of Scouting:

- integrity
- respect
- care
- belief
- cooperation

### 3. Achieving results

Group Lead Volunteers ensure that goals are achieved, plans are seen through to completion, and that good relationships are maintained both with the parents / carers or guardians of the young people within the Scout Group and within the local community.

### 4. Enabling change

It is important for a Group Lead Volunteer to encourage volunteers to think of creative ways to improve Scouting across the Group. They should then provide the support to implement appropriate changes.

### 5. Using resources

A Group Lead Volunteer will ensure that information and resources are available, helping volunteers across the Group to continue to provide excellent Scouting opportunities to young people.

### 6. Managing time and personal skills

A good Group Lead Volunteer should use their time effectively and be willing to continue to learn and improve their skills. Follow this link for more information on [core skills](#).

## We're looking for someone who can grow into the role

We are looking for an individual (or a team of people) with the core skills to ensure that the 9<sup>th</sup> North Leeds Scout Group thrives.

So, if you have some of the skills detailed above, and the drive and enthusiasm to develop, you could be the person we are looking for.

You can expect to receive support and training as part of your development within this role.

# How to Apply (or nominate someone)

On the following pages you will find the Role Description, Person Specification and Application or Nomination Forms

You can apply for the role yourself using the Application Form.

You can also nominate someone else using the Nomination Form. Those who are Nominated are under no commitment to apply unless they wish to.

Shortlisting will be based solely on the information provided by each candidate on their Application Form. All applications should address the requirements of the role, as laid out in the **Role Description** and **Person Specification** below.

## Further information

For more information, or for an informal chat about the vacancy, please contact:

Name **David Donaldson, Group Trustee**

Phone **07948 244 752**

Email [useful.donaldson@gmail.com](mailto:useful.donaldson@gmail.com)



# Group Lead Volunteer

## Role description

**Outline** To manage and support the Scout Group to ensure it runs effectively, and that Scouting within the Group develops in accordance with the rules and policies of The Scout Association. To ensure the Group provides good quality Scouting for young people and proactively supports and manages adults in the Group.

**Responsible to** District Lead Volunteer, District Team

**Responsible for** All adults and young people in the Scout Group.

### Main Contacts:

- Parents, Carers or Guardians of the young people in the Scout Group,
- Sponsoring authority of the Group (if applicable)
- Trustee Chair, Trustee Treasurer, Trustee Board Members
- Section Lead Volunteers,
- District Lead Volunteer, District Team Members
- County Lead Volunteer, County Team Members
- wider community contacts, other youth organisation leads, etc

### Appointment requirements

Must complete the relevant training for the role within the prescribed timescales. Must be eligible for charity trustee status (as a member of the Group Trustee Board). This role will include contact with young people and will therefore require disclosure checks.

### Main Tasks

- Ensure that the Group thrives and has the best systems in place to support adult volunteers and to develop the Group, including the Trustee Board and Section Leadership Teams
- Provide line management and support to the adults in the Group, including setting objectives for their role and holding regular reviews and one-to-one meetings.
- Produce a vision for the Group and implement a development plan to meet that vision.
- Ensure that Scouting in the Group is attractive to young people and adults from all backgrounds in the area.
- Ensure that the Group has an adequate team of supported and appropriate adults working effectively together and with others to meet the Scouting needs of the area.
- Ensure that a challenging, exciting and balanced programme is offered to young people in the Scout Group.
- Work with the District Lead Volunteers and other Group Lead Volunteers to ensure that Scouting thrives.
- Ensure that an excellent safeguarding and safety culture exists across the Group including addressing issues if they arise, with help from District, County, Regional and National teams.

**Note** Some of the tasks for which the Group Lead Volunteer is responsible may be delegated to others in the Group Leadership Team.



## Person specification

Knowledge and experience	
Ability to manage adults effectively	Essential
Understanding of the challenges of working in the voluntary sector	Desirable
Experience of working with young people and/or community work with adult groups	Desirable
Experience of working in the Scout or Guide Movements as an adult	Desirable
Skills and abilities	
Excellent written and oral communication skills	Essential
Provides advice and guidance effectively to others	Essential
Provides inspirational leadership for the Group	Essential
Provides strategic direction for the Group	Essential
Motivate adults volunteering in the Group	Essential
Can build, maintain and facilitate effective working relationships with a wide range of people	Essential
Enables others to identify issues, clarify objectives, develop attainable objectives and gain the necessary skills and confidence to work as an effective team	Essential
Ability to negotiate compromises	Essential
Plans, manages and monitors own tasks and time	Essential
Can construct and implement long-term plans that improve and expand the Scouting offered to young people, and identify any training, resources and other needs required to undertake this work	Essential
Can use basic computer software	Essential
Personal qualities	
An understanding of the needs of adult volunteers	Essential
Flexible approach	Essential
Self-motivated	Essential
Able to work as part of a team and promote good teamwork	Essential
Resourceful, energetic, and enthusiastic about the role	Essential
Acceptance of the fundamentals of the Scout Movement	Essential

# Nomination - Group Lead Volunteer

If you think you know the right person for this role, please complete and return this nomination form.

Nominating an individual does not commit them to applying, but we will contact them and, if they choose to, they will be required to complete a more thorough application form.

**Privacy Statement** This form is used to collect information about you for the purpose of volunteer recruitment. The information may be used by Scouting to contact the nominee about the role. On this form we collect personal data. The detail is required so that we can identify you the nominator, and assess the skills of your nominee for the role. We will not share your personal data provided in this form with any third parties outside of Scouting. We take your personal data privacy seriously. The personal data you provide to us will be stored securely. For further detail please visit our [Data Protection Policy](#). We will keep the data we capture from this form for only as long as necessary. For further detail on our retention periods please visit our [Data Retention Policy](#).

**Nominee's details**

Their Name	
Telephone number	
Email address	
<b>Please outline why you felt motivated to nominate this person for the role of Group Lead Volunteer:</b>	

**Your details**

Nominated by	
Telephone number	
Email address	

<b>Please return this form to</b>	David Donaldson, 9 <sup>th</sup> North Leeds Scout Group, Trustee Email <a href="mailto:useful.donaldson@gmail.com">useful.donaldson@gmail.com</a> (or by <b>Post</b> c/o Oakwood Church, Springwood Road, Leeds LS8 2QA)
<b>The closing date for receiving nominations</b>	<b>Open until an offer of this volunteer role is accepted by an applicant.</b>

# Application - Group Lead Volunteer

If you are interested in applying for the role, please complete and return this application form.

<p><b>Privacy Statement</b> This form is used to collect information about you for the purpose of volunteer recruitment. The information may be used by Scouting to contact the nominee about the role. On this form we collect personal data. The detail is required so that we can identify you and assess your skills for the role. We will not share your personal data provided in this form with any third parties outside of Scouting. We take your personal data privacy seriously. The personal data you provide to us will be stored securely. For further detail please visit our <a href="#">Data Protection Policy</a>. We will keep the data we capture from this form for only as long as necessary. For further detail on our retention periods please visit our <a href="#">Data Retention Policy</a>.</p>	
Your full name	
Telephone number	
Email address	
<b>Please outline why you want to apply for the role of Group Lead Volunteer</b>	
<b>Please briefly explain why you would be suitable for this role, including professional and voluntary experience, within or outside Scouting (refer to Role Description)</b>	
<b>Please describe the skills you would bring to this role (refer to person specification)</b>	
<b>Please return this form to</b>	<b>David Donaldson, 9<sup>th</sup> North Leeds Scout Group. Trustee</b> Email <a href="mailto:useful.donaldson@gmail.com">useful.donaldson@gmail.com</a> (or by <b>Post</b> c/o Oakwood Church, Springwood Road, Leeds LS8 2QA)
<b>The closing date for receiving nominations is</b>	<b>Open until an offer of this volunteer role is accepted by an applicant.</b>