

## Statement of Safeguarding Principles

Every person has a value and dignity which comes directly from the creation of male and female in God's image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

### Principles

We are committed to:

- The care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- The safeguarding and protection of all children, young people and adults when they are vulnerable
- The establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse

We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration.

We will respond without delay to every complaint made which suggests that a child, young person or adult may have been harmed, cooperating with the police and local authority in any investigation.

We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed care.

We will seek to challenge any abuse of power, especially by anyone in a position of trust.

We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our community known to have offended against a child, young person or vulnerable adult.

In all these principles we will follow legislation, guidance and recognised good practice.

# **Safeguarding Children and Vulnerable Adults Policy for Roundhay Methodist Church**

This policy was agreed at a Church Council held 17<sup>th</sup> September 2014

The Methodist Church, along with the whole Christian community, believes each person has a value and dignity which comes directly from God's creation of male and female in God's own image and likeness. Christians see this as fulfilled by God's re-creation of us in Christ. Among other things, this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Roundhay Methodist Church is committed to the safeguarding and protection of all children, young people and vulnerable adults and affirms that the needs of children, or of people when they are vulnerable are paramount.

Roundhay Methodist Church recognizes that none of us is vulnerable but that there is a particular care for those whose vulnerability is increased by situations, by disabilities or by reduction in capacities. It is recognized that this increased vulnerability may be temporary or permanent and may be visible or invisible, but that it does not diminish our humanity and seeks to affirm the gifts and graces of all God's people.

This policy addresses the safeguarding of children, young people and vulnerable adults. It is intended to be a dynamic policy. It is intended to support the Church in being a safe, supportive and caring community for children, young people, vulnerable adults, for survivors of abuse, for communities and for those affected by abuse.

Roundhay Methodist Church fully agrees with the Connexional statement reiterated in *Creating Safer Space 2007*.

As the people of the Methodist Church we are concerned with the wholeness of each individual within God's purpose for everyone. We seek to safeguard all members of the church community of all ages.

Roundhay Methodist Church recognizes the serious issue of the abuse of children and vulnerable adults and recognizes that this may take the form of physical, emotional, sexual, financial, spiritual or institutional abuse or neglect. It acknowledges the effects these may have on people and their development including spiritual and religious development, it accepts its responsibility for ensuring that all people are safe in its care and that their dignity and right to be heard is maintained. It accepts its responsibility to support, listen to and work for healing with survivors, offenders, communities and those who care about them. It takes seriously the issues of promotion of welfare so that each of us can reach our full potential in God's grace.

Roundhay Methodist Church commits itself to respond without delay to any allegation or cause for concern that a child or vulnerable adult may have been harmed, whether in the church or in another context. It commits itself to challenge the abuse of power of anyone in a position of trust.

Roundhay Methodist Church commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation and guidance and safe practice in the circuit and in the churches.

Roundhay Methodist Church commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

Roundhay Methodist Church affirms and gives thanks for the work of those who are workers with children and vulnerable adults and acknowledge the shared responsibility of all of us for safeguarding vulnerable adults who are on our premises.

Roundhay Methodist Church appoints Anne Kirkland as Church Safeguarding Adults Representative and as Church Safeguarding Children Coordinator and supports her in that role which is to:

1. support and advise the minister and the stewards in fulfilling their roles
2. provide a point of reference to advise on safeguarding issues
3. liaise with Circuit and District Safeguarding Coordinators
4. promote safeguarding best practice within the local church with the support of circuit ministers

**a) Purpose**

The purpose of this safeguarding policy are to ensure procedures are in place and people are clear about roles and responsibilities for vulnerable adults in our care and using our premises. It is to be read in conjunction with the Methodist Safeguarding Handbook (2010)

**b) Good Practice**

We believe good practice means that:

- i.** All people are treated with respect and dignity.
- ii.** Those who act on behalf of the Church should not meet or work alone with a child or vulnerable adult where the activity cannot be seen, unless this is necessary for pastoral reasons, in which case a written note of this will be made and kept noting date, time and place of visit.
- iii.** The Church premises will be assessed for safety for children and vulnerable adults and the risk assessment report will be given annually to the Church Council in written form. This will include fire safety procedures. The Church Council will consider the extent to which the premises and equipment are suitable or should be made more suitable.

- iv. Any church-organised transport of children or vulnerable adults will be checked to ensure the vehicle is suitable and insured and that the driver and escort are appropriate.
- v. Promotion of safeguarding is recognized to include undertaking those tasks which enable all God's people to reach their full potential. The Church Council will actively consider the extent to which it is succeeding in this area.

These things are to safeguard those working with children, young people and those adults who may be vulnerable.

**c) Appointment and training of workers**

Workers will be appointed after a satisfactory CRB disclosure. Each worker will be expected to undergo basic safeguarding training, within the first year of appointment. The other training needs of each worker will be considered (e.g. food hygiene, first aid, lifting and handling, etc.) and each worker will have an annual review conducted by a named member of the Church Council and another worker within the organisation.

**d) Pastoral visitors**

In terms of safeguarding, Pastoral Visitors will be supported in their role with the provision of basic safeguarding training upon appointment.

**e) Guidelines for working with children, young people and vulnerable adults**

A leaflet will be produced and reviewed annually to be given to each worker with vulnerable adults outlining good practice and systems. The leaflet will be reviewed annually with this policy. (Church Council may produce their own material or use appropriate Connexional leaflets)

**f) Ecumenical events**

Where ecumenical events happen on church premises, safeguarding is the responsibility of this Church Council. All united church events in partnership with Church of England Parish of Roundhay St John's, under the name, Oakwood Church, are referred to in this clause.

**g) Events with church groups off the premises**

Adequate staffing will be ensured for such events. Notification of the event will be given to Anne Kirkland

**h) Other groups on church premises**

Where the building is hired for outside use, the person signing the letting agreement, which should include Safeguarding form E, will be given a copy of this policy and the leaflet. The lettings secretary will consider the various users of the building in making lettings.

**i) Complaints procedure**

It is hoped that complaints can generally be dealt with internally by the organizations. However, a complaint maybe made to a person who will be appointed by the Church Council and who is currently the minister. If a complaint is made to another person, it should be passed to the minister. Who will arrange to meet with the complainant and attempt to resolve the complaint. If the complaint cannot be resolved, consideration will be given to invoking the complaints system of the Methodist Church which will involve initially speaking with the Local Complaints Officer who is the Superintendent Minister.

**j) Review**

This policy will be reviewed annually by the Church Council. The date of the next review is September 2015.

**k) Key concepts and definitions**

- 1) **Vulnerable Adults:** any adult aged 18 or over who, by reason of mental or other disability, age, illness or other situation is permanently or for the time being unable to take care of her or himself, or to protect her or himself from significant harm or exploitation.
- 2) **Safeguarding and protecting children or vulnerable adults** from maltreatment; preventing impairment of their health and ensuring safe and effective care
- 3) **Adult/child protection** is a part of safeguarding and promoting welfare. This refers to the activity which is undertaken to protect children/specific adults who are suffering or are at risk of suffering significant harm, including neglect.
- 4) **Abuse and neglect** may occur in a family, in a community and in an institution. It may be perpetrated by a person or persons known to the child or vulnerable adult or by strangers; by an adult or by a child. It maybe an infliction of harm or a failure to prevent harm.

Dated 17<sup>th</sup> September 2014

Signed.....Chair of Church Council

# **Roundhay Methodist Church**

## **Safeguarding Children and Young People**

### **Policy and Code of Practice**

The Church Council of the Roundhay Methodist Church, at its meeting on 16<sup>th</sup> October 2012, re-affirmed its commitment to the safeguarding of children and young people in the following statement which sets out the Church's policy and code of practice.

#### **POLICY**

As the people of the Methodist Church we are concerned with the wellbeing of each individual as it is God's purpose for all. We seek to safeguard all members of the Church community and those who use our premises, irrespective of age, gender, ethnicity or ability. It is the responsibility of each one of us to provide protection for the children, young people, vulnerable adults and workers within all the groups meeting on these premises.

#### **CODE OF PRACTICE**

A copy of the Methodist Church's registration form for voluntary workers with children and young people must be completed by all applicants before work commences. Two references will be obtained in writing.

A condition of the appointment to any regular paid or voluntary work with children, young people and vulnerable adults will be the obtaining of a valid C.R.B. disclosure. All would-be paid staff and volunteers will be considered as "job applicants" for all positions.

The undertaking of the initial Creating Safer Space Foundation Module training will be required to be completed within 12 months of starting their work with children, young people and adults, along with any subsequent training modules deemed necessary.

After 5 years a new registration form will need to be completed, a new CRB sought and a refresher of the Foundation Module.

All key holders, office bearers and those with posts of responsibility within the Church, and all trustees will be required to complete a self declaration form, obtainable from Anne Kirkland

A suitable person has been appointed by the Leeds North East Methodist Circuit for anyone to contact if they feel they have concerns regarding safeguarding issues of any kind. Their name and contact details appears on the Church notice boards

